

Dear Bellevue East Families,

Welcome to a new school year at Bellevue East High School! We are excited to partner with you in supporting your student's academic success, personal growth, and overall high school experience.

As we begin the year, we'd like to remind you of a few important items to help ensure a smooth and successful start:

Reminders for a Successful Year:

- **Daily Attendance Matters**
Consistent attendance is crucial to academic success. Please ensure your student is present and on time each day. If your student must be absent, be sure to notify the attendance office as soon as possible.
- **Keep Contact Information Up to Date**
Please verify and update your phone numbers, email addresses, and emergency contacts in PowerSchool. This helps us communicate important information throughout the year.
- **Check PowerSchool Regularly**
PowerSchool is your go-to resource for staying informed about your student's grades, attendance, and progress. We encourage you to check it regularly and reach out to teachers with any questions.

Morning Arrival & Drop-Off Procedures:

- **Building Entry:** Students may enter the building through the front main entry at **7:30 AM**, unless there is inclement weather when we will open the doors at 7:00 AM.
- Breakfast is available from 7:30 AM until 7:45 AM.
- **Class Start Time:** Classes begin promptly at **7:50 AM**. Please ensure your student arrives on time.
- **Student Drop-Off:** Use the **outside lanes** to drop off your student. The two **inside lanes are for through traffic only**. This system ensures both safety and a smooth traffic flow.

Lunch Period Expectations (pg. 5 of the Student & Family Handbook):

- Students **without off-campus lunch privileges** (approved seniors only) are expected to remain on campus during lunch.
- Parents or guardians **may not call** to excuse a student solely to leave campus for lunch.
- Students may only leave during lunch for **pre-approved special occasions**—requests must be made **at least 24 hours in advance** and approved by school administration.
- These guidelines are in place to **protect student safety** and maintain accountability during the school day.

Additional information, policies and procedures can be found in this link:

<https://www.bellevuepublicschools.org/domain/57>

We look forward to a fantastic school year together. Thank you for your continued support in helping make Bellevue East a safe, supportive, and successful place for every student.

Sincerely,

Bellevue East High School Administration